

# Council



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09 November 2021

A meeting of the **Council** of North Norfolk District Council will be held in the Council Chamber - Council Offices on **Wednesday, 17 November 2021 at 6.00 pm.**

At the discretion of the Chairman, a short break will be taken after the meeting has been running for approximately one and a half hours

Members of the public who wish to ask a question or speak on an agenda item must notify Democratic Services 24 hours in advance of the meeting. Further information on the procedure for public speaking can be obtained from Democratic Services, Tel:01263 516010, Email:Emma.Denny@north-norfolk.gov.uk.

Please note that this meeting will be live-streamed:

<https://www.youtube.com/channel/UCsShJeAVZMS0kSWcz-WyEzg>

Anyone attending this meeting may take photographs, film or audio-record the proceedings and report on the meeting. Anyone wishing to do so should inform the Chairman. If you are a member of the public and you wish to speak on an item on the agenda, please be aware that you may be filmed or photographed.

**Emma Denny**  
**Democratic Services Manager**

**To:** Mr T Adams, Ms P Bevan Jones, Mr D Birch, Mr H Blathwayt, Mr A Brown, Dr P Bütikofer, Mrs S Bütikofer, Mr C Cushing, Mr N Dixon, Mr P Fisher, Mrs A Fitch-Tillett, Mr T FitzPatrick, Mr V FitzPatrick, Mrs W Fredericks, Ms V Gay, Mrs P Grove-Jones, Mr G Hayman, Mr C Heinink, Mr P Heinrich, Dr V Holliday, Mr N Housden, Mr R Kershaw, Mr N Lloyd, Mr G Mancini-Boyle, Mr N Pearce, Mr S Penfold, Mrs G Perry-Warnes, Mr J Punchard, Mr J Rest, Mr E Seward, Miss L Shires, Mrs E Spagnola, Mrs J Stenton, Dr C Stockton, Mr J Toye, Mr E Vardy, Mr A Varley, Ms L Withington and Mr A Yiasimi



**If you have any special requirements in order  
to attend this meeting, please let us know in advance**

If you would like any document in large print, audio, Braille, alternative format or in a different language please contact us

**Chief Executive:** Steve Blatch  
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## A G E N D A

### 1. APOLOGIES FOR ABSENCE

To receive apologies for absence, if any.

### 2. MINUTES

1 - 10

To confirm the minutes of the meeting of the Council held on 22 September 2021.

### 3. TO RECEIVE DECLARATIONS OF INTERESTS FROM MEMBERS

11 - 12

Members are asked at this stage to declare any interests that they may have in any of the following items on the agenda. The Code of Conduct for Members requires that declarations include the nature of the interest and whether it is a disclosable pecuniary interest (see attached guidance and flowchart)

### 4. ITEMS OF URGENT BUSINESS

To determine any other items of business which the Chairman decides should be considered as a matter of urgency pursuant to Section 100B (4)(b) of the Local Government Act 1972.

### 5. CHAIRMAN'S COMMUNICATIONS

To receive the Chairman's communications, if any.

### 6. LEADER'S ANNOUNCEMENTS

### 7. PUBLIC QUESTIONS AND STATEMENTS

To consider any questions or statements received from members of the public:

Mr D Russell has requested to speak and pay tribute to two former NNDC councillors who have recently passed away: Mr Phillip Kemp and Mr Des Hewitt.

### 8. APPOINTMENTS TO COMMITTEES, SUB-COMMITTEES, WORKING PARTIES AND OUTSIDE BODIES

To approve any appointments to committees, sub-committees, working parties and outside bodies as advised by the Group Leaders.

### 9. APPOINTMENT OF VICE-CHAIRMAN OF THE EMPLOYMENT & APPEALS COMMITTEE

To appoint a Vice-Chairman of the Employment & Appeals Committee.

*Nominations will be received at the meeting.*

## 10. PORTFOLIO REPORTS

13 - 54

To receive reports from Cabinet Members on their portfolios.

*Members are reminded that they may ask questions of the Cabinet Member on their reports and portfolio areas but should note that it is not a debate.*

***No member may ask more than one question plus a supplementary question, unless the time taken by members' questions does not exceed 30 minutes in total, in which case, second questions will be taken in the order that they are received (Constitution, Chapter 2, part 2, section 12.2)***

### Cabinet members:

Cllr S Butikofer (Leader)  
Cllr A Fitch-Tillett – Coast  
Cllr W Fredericks – Housing & Benefits  
Cllr V Gay – Leisure, Culture & Wellbeing  
Cllr R Kershaw – Sustainable Growth  
Cllr N Lloyd – Environment  
Cllr E Seward – Finance & Assets  
Cllr L Shires – Organisational Resources  
Cllr J Toye – Planning & Enforcement

## 11. RECOMMENDATIONS FROM CABINET 04 OCTOBER 2021

55 - 120

The following recommendations to Council were made at the meeting held on 4<sup>th</sup> October:

### Agenda Item 8 – Determination of Council Tax Discounts 2022/23

Recommendations: Members recommend that Full Council shall resolve that under section 11A of the Local Government Finance Act 1992, and in accordance with the provisions of the Local Government Finance Act 2012 and other enabling powers one of the following applies:

#### *Recommendation 1*

- (a) The discounts for the year 2022/23 and beyond are set at the levels indicated in the table at paragraph 2.1.
- (b) The premium for long term empty properties (those that have been empty for a consecutive period longer than 24 months) is set at 100% of the Council Tax charge for that dwelling
- (c) The premium for long term empty properties (those that have been

- empty for a consecutive period longer than 60 months) is set at 200% of the Council Tax charge for that dwelling
- (d) The premium for long term empty properties (those that have been empty for a consecutive period longer than 120 months) is set at 300% of the Council Tax charge for that dwelling
  - (e) To award a Council Tax Hardship Discount of 100% as per the policy attached at Appendix B, under the provisions section 13A of the Local Government Finance Act 1992 (as amended)
  - (f) To continue to award a local discount of 100% for eligible cases of care leavers under section 13A of the Local Government Finance Act 1992 (as amended).
  - (g) That an exception to the levy charges may be made by the Section 151 Officer in conjunction with the Portfolio holder for Finance, on advice of the Revenues Manager in the circumstances laid out in section 3.6 of this report.

#### *Recommendation 2*

- (a) those dwellings that are specifically identified under regulation 6 of the Council Tax (Prescribed Classes of Dwellings)(England) Regulations 2003 will retain the 50% discount and;
- (b) those dwellings described or geographically defined at Appendix A which in the reasonable opinion of the Head of Finance and Asset Management are judged not to be structurally capable of occupation all year round and were built before the restrictions of seasonal usage were introduced by the Town and Country Planning Act 1947, will be entitled to a 35% discount.

In accordance with the relevant legislation

these determinations shall be published in at least one newspaper circulating in North Norfolk before the end of the period of 21 days beginning with the date of the determinations.

Reasons for Recommendations: To set appropriate council tax discounts which will apply in 2022/23 in accordance with the legal requirements and to raise additional council tax revenue.

Overview & Scrutiny Committee supported the recommendations at the meeting held on 13<sup>th</sup> October 2021.

*There were no recommendations to Council from the Cabinet meeting held on 1<sup>st</sup> November 2021.*

**12. RECOMMENDATIONS FROM THE OVERVIEW & SCRUTINY COMMITTEE 13TH OCTOBER AND 10TH NOVEMBER**

To consider any recommendations from the Overview & Scrutiny Committee meetings held on 13<sup>th</sup> October and 10<sup>th</sup> November.

There were no further recommendations to Council from 13<sup>th</sup> October meeting.

*Please note that the 10<sup>th</sup> November meeting was held after the Full Council agenda was issued. The Chairman of the Overview & Scrutiny Committee will provide an oral update to Full Council.*

**13. APPROVAL OF THE STATEMENT OF LICENSING POLICY 2021-2026 AND THE STATEMENT OF PRINCIPLES UNDER THE GAMBLING ACT POLICY 2022-2025** 121 - 188

Summary: To present the final policies to the Council's Statement of Licensing Policy under the Licensing Act 2003, and;

The Statement of Principles under the Gambling Act 2005

Options considered: None. The Policies were approved by Licensing and Appeals Committee on 27<sup>th</sup> September 2021.

Recommendation: That Council should approve both Policies as set out in the report.

Reasons for Recommendations: That the proposed versions to the Council's Statement of Licensing Policy under the Licensing Act 2003, and the Statement of Principles under the Gambling Act 2005, be approved and that these are then published in accordance with legislative requirements and timeframes.

Cabinet Member(s) Councillor Nigel Lloyd – Portfolio Holder	Ward(s) affected - ALL
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Tracy Howard 01263 591613 [tracy.howard@north-norfolk.gov.uk](mailto:tracy.howard@north-norfolk.gov.uk)  
Lara Clare 01263 516252 [lara.clare@north-norfolk.gov.uk](mailto:lara.clare@north-norfolk.gov.uk)

*The Licensing & Appeals Committee meeting of 27<sup>th</sup> September 2021 resolved to recommend the approval of the policies to Full Council.*

#### 14. QUESTIONS RECEIVED FROM MEMBERS

None Received.

#### 15. OPPOSITION BUSINESS

**Please note that the total time allotted for this item is 30 minutes – as set out in the Constitution, Chapter 2, paragraph 3.7(d)**

The following item of Opposition Business has been proposed by Cllr N Dixon, seconded by Cllr C Cushing:

There's mounting concern that this Council isn't doing enough in terms of supporting the growth of sustainable economic development across the District to retain and grow jobs within existing businesses and to attract inward investment, either for infrastructure or from the arrival of new businesses to areas with the greatest socioeconomic deprivation. Although at least two strands of its Corporate Plan should be capable of delivering new better paid and higher skill career opportunities at scale this Administration is failing to deliver.

In particular, the District, isn't achieving the creation of new sustainable, high skill career jobs within existing, or new businesses, in proportion with housing growth nor is it attracting infrastructure investment to help support internal growth or to attract new businesses. There's very little evidence of multi-agency work with adjoining Districts, the County Council, the New Anglia LEP or direct with central government; over the past two years there's nothing significant to show it has the determination to strive and drive to deliver on these commitments.

In fact, there are good reasons to suggest the socioeconomic deprivation gap across the District is widening mostly because those at the bottom end are becoming more deprived and disadvantaged. When is this Administration going to recognise that situation and what is it going to do, other than drawing up plans devoid of effective action and tangible outcomes, to actually deliver beneficial change to local

economies, improve social mobility and community wellbeing?

This motion calls on this Administration to redouble current efforts to:

1. Speak up for North Norfolk to win inward investment and create high skill career jobs on a scale comparable with our neighbouring Districts.
2. Work with partners and others agencies creatively so that North Norfolk isn't left out of the funding support streams that our neighbouring Councils seem to tap into.
3. Get alongside local businesses keen to grow and expand and cultivate the tentative enquiries from businesses seeking to migrate into North Norfolk.

## 16. NOTICE(S) OF MOTION

189 - 190

**Please note that there is a total time limit of 30 minutes for this item – as set out in the Constitution, Chapter 2, paragraph 14.11.**

The following Motions have been submitted:

### **1. Remote meetings - Allow elected members to attend online**

Proposed by Cllr J Rest, seconded by Cllr A Fitch-Tillett

'We have long called for the ability to be able to attend and vote on line. Whilst we will always want councillors to be able to meet in person, there needs to be the provision for some to be online, for example if they are vulnerable, have caring responsibilities or difficulties with transport. It is also in line with reducing carbon emissions to zero by 2030. Northern Ireland recently agreed in its parliament to allow councils to meet and vote remotely, Wales and Scotland already allow this. England is being left behind.

This Council mandates the Leader to write to the new Secretary of State, to call for parity across the UK and enable councillors in England to meet and vote on line as they see fit.

This Council re-investigates the feasibility of hosting hybrid meetings in one room, such as the Council Chamber.'

### **2. Reduction of sewage discharges**

Proposed by Cllr N Lloyd, seconded by Cllr E Withington:

*(For full background information, please see attached document)*

This Council resolves to:

- 1) Request the Leader of the Council write to the Chief Executive of Anglia Water and seek the following information:
  - a) Report to the year-round figures for sewage discharges (including Combined sewage outfall) across the North Norfolk District Council area

- b) Explain how this information shared with the public to help them make informed decisions as to water safety for recreational use
  - c) Explain what percentage of reporting of CSOs is live or from modelling?
  - d) Complete the process of identifying and classifying the performance (from both daily events and through extreme weather conditions) of CSOs in order to focus remedial action and investment across the district
  - e) Confirm which assets have been prioritised for investment and what plans are in place to reduce and prevent CSO events
  - f) Report on Anglian Water targets for reducing CSO events in the short term and longer Term
  - g) Report much money is being invested in infrastructure improvements in the area covered by North Norfolk District Council and what measures are being taking to ensure this infrastructure is climate resilient?
  - h) Explain what additional measures are being taken to reduce sewage discharges or other pollution incidents in those parts of the North Norfolk river systems including its canal and the coastal waters that lie within the area covered by North Norfolk District Council?
- 2) Request the Leader of the Council write to the Chair, Phillip Dunne MP, of the Parliamentary Environmental Audit Select Committee stating :
- a) This Council is in agreement with the Government U turn on supporting the amendment which will place a new legal duty directly on water companies to progressively reduce the adverse impacts of storm overflow discharges and provide enforcement of the duty by the secretary of state, or OFWAT (the Water Services Regulation Authority).
  - b) This Council considers it vital that in addition to setting targets for CSO prevention, the government places a legal obligation on the water companies to classify CSO discharge outlets according to their condition and subsequent performance and produce action plans for infrastructure improvement since there is currently no legal obligation to do so.
- 3) The Council Overview and Scrutiny committee consider including periodic review of sewage water discharge events in North Norfolk on their agenda's by engaging with Anglia Water and asking them to report to NNDC on the progress and investments being made.



**17. EXCLUSION OF PRESS AND PUBLIC**

To pass the following resolution – if necessary:

“That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the following item(s) of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph(s) \_ of Part 1 of Schedule 12A (as amended) to the Act.”

**18. PRIVATE BUSINESS**